POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
JULY 15, 2010

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, July 15, 2010 at 7:30 PM in the second floor LGI room of the Pottstown Middle School with President Richard C. Huss presiding. Upon roll call, the following members were present: Ms. Valerie Harris, Mrs. Michele Pargeon, Mr. Dennis Wausnock, Mrs. Polly M. Weand, Mr. Nat White and Mrs. Julia Wilson. Absent were Mr. Robert H. Hartman, Jr. and Mr. Thomas J. Hylton. Also present were Superintendent, Dr. Reed Lindley; Assistant Superintendent, Dr. Jeffrey Sparagana; Board Secretary, Mrs. Linda Adams; Solicitor, Mr. Stephen Kalis, Ms. Pamela Bateson, Mrs. Gail Cooper, Mrs. Rita Cohen, a member of the press, and interested citizens.

MR. HYLTON ARRIVED AT 7:34 P.M.

AWARDS

Dr. Lindley presented to the Board a Certificate in recognition of the Adoption of the PSBA Standards for Effective School Governance and the PSBA Code of Conduct for Members of the Pennsylvania School Boards. The certificate was presented on behalf of the state's public school boards association.

Mr. Huss welcomed Dr. Lindley as the District Superintendent and Dr. Sparagana as the Assistant Superintendent to the first board meeting under their leadership.

PRESENTATIONS

None.

COMMUNICATIONS

None.

MR. HARTMAN ARRIVED AT 7:36 P.M.

THE BOARD ADJOURNED FOR AN EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL AT 7:38 P.M.

THE MEETING RECONVENED AT 8:14 P.M.

Mr. Kalis stated that all items on the agenda would be discussed first, followed by Hearings from the Patrons of the Schools on any issues they wish to bring before the Board, in addition to any item that is on the agenda for a vote. The Board will then vote on each individual item on the agenda.

Mrs. Pargeon stated that under the List of Bills she would like the Board to take note of several disbursements to the Montgomery Community College for student participation in the Dual Enrollment Program. The disbursements referred to tuition reimbursements for a total of 35 students who took a total of 50 course credits. She congratulated the Foundation for their efforts in continuing this beneficial Program.

HEARINGS FROM PATRONS OF THE SCHOOL (general)

Mr. Thees expressed his concern regarding future debt.

HEARINGS FROM PATRONS OF THE SCHOOL (limited to Non-Consent Items)

None.

MINUTES

Mr. Hylton asked that the minutes read " 25 Special Education classrooms being held" and to remove "in the modulars".

It was moved by Mr. Hartman and seconded by Mrs. Wilson that the minutes of the Regular meeting held on June 17, 2010, be approved as amended.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

LIST OF BILLS

It was moved by Mrs. Pargeon and seconded by Mrs. Weand that the list of bills for the period of June 10, 2010 to June 30, 2010 from the Athletic Fund totaling $97,461.76; the Cafeteria Fund totaling $144,497.97; the Elementary Activity Fund totaling $4,182.41 and the General Fund totaling $763,946.47 be approved and a copy be filed in the Secretary's office as addendum #2010-2011-001.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

TREASURER'S REPORT

None.

APPROVAL OF CONSENT ITEMS

None.

NON-CONSENT ITEMS

Personnel

Resignations/Terminations

The Superintendent recommends the Board approve the following resignations/terminations:

Professional

Michael J. Spishock, Teacher, Pottstown High School, resignation effective July 11, 2010, employed since August 25, 2009.

Substitute Teachers

Kalena Pippert, Building Substitute, Edgewood Elementary School, resignation effective June 16, 2010, employed since August 22, 2007.

Classified

Dale Trieval, Classroom Assistant, Pottstown High School, resignation for purposes of retirement effective April 24, 2010, employed since December 18, 2001.

Leaves

The Superintendent recommends the Board approve the following leaves of absence:

Professional

Julie Voelker, Teacher, Pottstown Middle School, request for extension of childrearing leave of absence from July 1, 2010 through the end of the 2010-2011 school year.

Classified

Raymond Kline, Custodian I, Pottstown High School, request for leave of absence partially covered by the Family Medical Leave Act effective June 17, 2010 through TBD.

Emily Baddeley, Pre-K Coach, Administration Building, request for intermittent leave of absence covered by the Family Medical Leave Act, effective July 1, 2010 through TBD.

Change in Position and/or Salary

The Superintendent recommends the Board approve the following changes in position and/or salary:

Substitute Teachers

Evelyn Blair-Miller, from Long-Term Substitute, Franklin Elementary School, to Building Substitute, Franklin Elementary School effective August 24, 2010, payment according to professional contract.

Amy Leonard, from Long-Term Substitute, Pottstown Middle School, to Per-Deim Substitute, effective August 30, 2010 in accordance with Board Policy 3920. She will also assume the role of Substitute Classroom Assistant, $13.65/hr, effective August 30, 2010.

Mary Jane Bartholomew-Gore, from Long-Term Substitute, Pottstown Middle School, to Long-Term Substitute, Pottstown High School, effective date TBD, coverage for Jaclyn Harner.

Classified

Diane Nash, from 12-month Building Secretary to 10-month Building Secretary, Franklin Elementary School, effective July 1, 2010.

Matthew Reid, from Classroom Assistant, Pottstown Middle School, to Substitute Classroom Assistant, $13.65/hr, effective August 24, 2010.

Jacob Bean, from Title I Classroom Assistant, Edgewood Elementary School, to Building Substitute Teacher, Edgewood Elementary School, effective August 24, 2010, payment according to professional contract.

Act 93

Laurie Kolka, from full-time Supervisor of Curriculum and Instruction to part-time Supervisor of Curriculum and Instruction, Administration Building, 60% of former schedule in accordance with the terms of the Solicitor's agreement,$39,499.20/yr, effective June 1, 2010.

Elections

The Superintendent recommends the Board approve the following elections:

Substitute Teachers

Dana Scamardi, Building Substitute Teacher, Barth Elementary School, effective August 24, 2010, payment according to professional contract.

Kristopher Stevenson, Building Substitute Teacher, Lincoln Elementary School, effective August 24, 2010, payment according to professional contract.

Brandy Alvira, Building Substitute Teacher, Rupert Elementary School, effective August 24, 2010, payment according to professional contract.

Sarah Pennypacker, Building Substitute Teacher, Pottstown High School, effective August 24, 2010, payment according to professional contract.

Elizabeth Rega, Building Substitute Teacher, Pottstown Middle School, effective August 24, 2010, payment according to professional contract.

Katie Trindall, Long-Term Substitute Teacher, Pottstown High School, effective August 24, 2010, payment according to professional contract, coverage for Aileen Hower.

Summer Guidance – Scheduling: Not to exceed 30 hours, $29/hour

Sarah Buruschkin

Elementary School Summer Tutoring, paid through 21st Century Grant Funds. Program runs June 28, 2010 through July 30, 2010

Laurie Gresko	Coordinator	$29/hr.
Deb Gratzinger	LeadCoordinator	$29/hr.
Kathy Perry	Nurse	$29/hr.
Annmarie Gruenling	Substitute Nurse	$29/hr.
Jamie Harle	Tutor	$29/hr.
Jane Hospador	Tutor	$29/hr.
Leslie Swartz	Tutor	$29/hr.
Joshua Pierce	Tutor	$29/hr.
Catherine Retzner Knape	Tutor	$29/hr.
Matthew Cohen	Tutor	$29/hr.
Heather Kurtz	Substitute Tutor	$29/hr.
Dana Scamardi	Substitute Tutor	$29/hr.
Christopher Sperat	Substitute Tutor	$29/hr.
Darla Stout	Substitute Tutor	$29/hr.
Andrea Erb	Assistant	$13.65/hr.
Dana Scamardi	Assistant	$13.65/hr.
Tracy Groff-Camacho	Assistant	$13.65/hr.
Mary McMahon	Assistant	$13.65/hr.
Jenni Kohl	Substitute Assistant	$13.65/hr.
Meghan Walsh	Substitute Assistant	$13.65/hr.

Additions to Middle School Summer Tutoring, paid through 21st Century Grant Funds. Program runs June 21, 2010 through July 30, 2010 (math, reading and vocational).

Amber Krause	Nurse	$29/hr.
Gregory Zahora	Classroom Assistant	$13.65/hr.

Salary Correction from June Report: Summer Maintenance Program

First	Position	Previously Approved Rate	**Corrected Rate**
Beth Bean	Summer Cleaning	$10.79	**$11.12**
Sandra Fehr	Summer Cleaning	$10.79	**$11.45**

Salary Correction from June Report: Summer Food Service

Name	Position	Previously Approved Rate	**Corrected Rate**
Linda Chubb	Summer Food Service Substitute	$11.46/hr	**$11.80/hr**
Cristina Kane	Summer Food Service Substitute	$11.46/hr	**$11.80/hr**
Janet Bentz	Summer Food Service Substitute	$11.46/hr	**$11.80/hr**
Mary Ann Lightcap	Summer Food Service Manager	$14.80/hr	**$15.24/hr**
Stacey Rodden	Summer Food Service Manager	$14.80/hr	**$15.24/hr**

Tuition Reimbursement

The Superintendent recommends the Board approve the following tuition reimbursement:

Act 93

Name	Building	Amount
Pamela Bateson	Administrative Annex	$1920.00
Stephen Rodriguez	Pottstown High School	$1500.00

Support Staff

Name	Building	Amount
Kathy Perry	Administrative Annex	$940.00
Pauline Herrett	Pottstown Middle School	$940.00

Professional

Name	School	6/30/10 deadline
Perry Augustine	Pottstown Middle School	408.00
Rebecca Carey	Pottstown Middle School	780.00
Brenda DiDonato	Rupert Elementary	1080.00
Kelly Eroh	Edgewood Elementary	408.00
Benjamin Hayes	Pottstown Middle School	480.00
Jennifer Heller	PMS	940.00
Kari Kindig	Lincoln Elementary	940.00
Heather Kurtz	Lincoln Elementary	340.00
Kristen Lafferty	Lincoln Elementary	1,110.00
Karen Lawler	Franklin Elementary	1,560.00
Jared Leimeister	Pottstown Middle School	408.00
John Lewiski	Pottstown High School	1,296.00
Jolie Martinez	Pottstown High School	408.00
Ryan Oxenford	Pottstown Middle School	1425.00
Kevin Pascal	Pottstown High School	1281.00
Dina Rice	Pottstown Middle School	1,260.00
Desiree Schwoyer	Pottstown Middle School	1,275.00
Darla Stout	Edgewood Elementary	1,237.50
Kimberly Valentine	Barth Elementary	1,275.00
Eileen Undorfer	PHS	940.00
Shannon Wagner	Rupert Elementary	1,110.00
Meghan Walsh	Edgewood Elementary	790.00

Payment of Accumulated Sick Leave

The Superintendent recommends the Board approve the following payment of accumulated sick leave:

Augustus (Bud) Heller, In accordance with the Act 93 Agreement, $12,575.00 This is for 222.50 accumulated sick days. $50 for the first 100 days, $60 for the next 100 days and $70 for any days over 200.

Marguerite Grim, In accordance with the Act 93 Agreement, $12,330.00. This is for 219 accumulated sick days. $50 for the first 100 days, $60 for the next 100 days and $70 for any days over 200.

Donna Carpenter, In accordance with the Professional Agreement, $10,080.00. This is for 252 accumulated sick days at $40 per day.

Thomas Daniels, In accordance with the Professional Agreement, $12,000.00. This is for 300 accumulated sick days at $40 per day.

Frances Emerick, In accordance with the Professional Agreement, $8,040.00. This is for 201 accumulated sick days at $40 per day.

Carolyn Herrlinger, In accordance with the Professional Agreement, $9,820.00. This is for 245.50 accumulated sick days at $40 per day.

Kathleen Marchek, In accordance with the Professional Agreement, $4,560.00. This is for 114 accumulated sick days at $40 per day.

Margret Munz, In accordance with the Professional Agreement, $4,360.00. This is for 109 accumulated sick days at $40.00 per day.

Joan Smith, In accordance with the Professional Agreement, $8,300.00. This is for 207.50 accumulated sick days at $40 per day.

Shirley Ziegler, In accordance with the Professional Agreement, $9,600. This is for 240 accumulated sick days at $40 per day.

Karen Kozak, In accordance with the Support Staff guidelines, $7,140.00. This is for 178.50 accumulated sick days at $40 per day.

It was moved by Mr. White and seconded by Ms. Harris that the Personnel items listed above be approved as recommended by the Superintendent.

Upon roll call, all members presented voted aye. Ayes: nine. Nays: none . Motion carried.

HOURS OF OPERATION

The Superintendent recommends the Board approve the Hours of Operation for the 2010-2011 school year and a copy be filed in the Secretary's office as addendum 2010-2011-002.

It was moved by Ms. Harris and seconded by Mr. White that the Hours of Operation for the 2010-2011 school year be approved as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve the following professional leaves:

Building	Name	Conference Title	Conference Location	Dates to Attend	Cost
High School	Danielle McCoy	PA Association of Career & Technical Administrators/PDE Conference	State College, PA	7/28/10 – 7/29/10	Approx. cost $845.00 funded by Tech Prep Grant.

It was moved by Mr. Wausnock and seconded by Mrs. Weand that the Board approve the Professional Leaves as recommended by the Superintendent.

Upon roll call, all members presented vote aye. Ayes: nine. Nays: none. Motion carried.

FIELD TRIPS

The Superintendent recommends the Board approve the following Field Trips

# of students and/or group	Name of conference or activity	Destination	Date of trip	Cost to student	Cost to district-substitutes	Chaperone(s)
44-60 High School	Camp Poyntelle – Football camp	Poyntelle, PA	8/15/10 – 8/20/10	$200.00	N/A	Brett Myers & other Football Coaches

It was moved by Mr. Hartman and seconded by Mrs. Wilson that the Board approve the Field Trips as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nay: none. Motion carried.

CONTRACTS

The Superintendent recommends the Board approve the following contracts and copies be filed in the Secretary's office as addendum #2010-2011-003:

1. Loving Care Agency, Inc.
2. Maillie, Falconiero 2009-2010 Audit: Letter of Understanding

It was moved by Mrs. Wilson and seconded by Ms. Harris that the Board approve the Contracts as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

STUDENT ACCIDENT INSURANCE

The Superintendent recommends the Board approve the student accident insurance coverage for the 2010-2011 school year to be placed with Ace American Insurance Company through American Management Advisors as the plan administrator. Said coverage should have the following rates (prices listed below reflect no change over the 2009-2010 prices):

School Time:	$ 36.00
24 Hour Coverage:	$130.00
Dental:	$ 8.50

The Superintendent recommends that the football insurance coverage for the 2010-2011 school year be with Ace American Insurance Company through American Management Advisors as the plan administrator at a cost of $60.00 per player (prices listed below reflect no change over the 2009-2010 prices).

It was moved by Mrs. Weand and seconded by Mrs. Pargeon that the Board approve the student accident insurance coverage and the football insurance coverage as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

POLICY FOR FREE AND REDUCED PRICE LUNCH PROGRAM

The Superintendent recommends the Board approve the Pottstown School District's participation in the Free and Reduced Price Lunch Program for the 2010-2011 school year and file the appropriate applications.

It was moved by Mr. Wausnock and seconded by Mrs. Wilson that the Board approve the Pottstown School District's participation in the Free and Reduced Price Lunch Program for the 2010-2011 school year and file the appropriate applications as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

ATHLETIC PROGRAM TICKET PRICES

The Superintendent recommends the athletic ticket prices for the 2010-2011 school year be adopted as it appears (prices reflect no change over the 2009-2010 prices) and a copy be filed in the Secretary's office as addendum #2010-2011-004.

It was moved by Mrs. Pargeon and seconded by Mr. Hartman that the Board approve the athletic ticket prices for 2010-2011 as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

TEXTBOOK ADOPTIONS

The Technology-Curriculum Committee and the Superintendent recommend the following textbook and supplemental materials adoptions listed below and copies be filed in the Secretary's office as addendum #2010-2011-005.

1. High School Science Program
2. K-6 Core Reading Program

It was moved by Mrs. Weand and seconded by Mrs. Wilson that the Board approve the textbook adoptions as recommended by the Superintendent.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

WAIVER OF POLICY 201: ADMISSION OF STUDENTS

The administration recommends the Board waive Policy 201 (admission to kindergarten (5K) shall be limited to children who have attained the age of five years before the first day of school of the year of registration) and that early entrance be approved for the students as presented and a copy be filed in the Secretary's office as addendum #2010-2011-006.

It was moved by Mrs. Wilson and seconded by Mrs. Weand that the Board approve the Waiver of Policy 201 and approve the early entrance for the students as recommended by the administration.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

2005, 2006, 2007, 2008 STATE AUDIT REPORT

The Superintendent recommends the Board acknowledge the school district State Audit Report for the fiscal years ending 2005, 2006, 2007, and 2008, as prepared by the Pennsylvania Department of the Auditor General.

It was moved by Mrs. Pargeon and seconded by Mr. Hartman that the Board approve the school district State Audit Report for the fiscal years ending 2005,2006,2007,2008 as prepared by the Pennsylvania Department of the Auditor General.

Upon roll call, all members present voted aye. Ayes: nine. Nays: none. Motion carried.

MOTION TO APPROVE EMPLOYMENT AGREEMENT FOR DISTRICT ASSISTANT SUPERINTENDENT

The Superintendent recommends the motion to approve the entering into an Employment Agreement with Dr. Jeffrey R. Sparagana as District Assistant Superintendent for the District based upon the terms previously recommended by the Personnel Committee and discussed with the Board, beginning July 1, 2010 through June 30, 2013.

It was moved by Mr. Wausnock and seconded by Mrs. Pargeon that the Board approve the employment agreement for District Assistant Superintendent, Dr. Jeffrey Sparagana as recommended by the Superintendent.

Upon roll call, all members voted aye. Ayes: nine. Nays: none. Motion carried.

UNFINISHED BUSINESS

1. Policy 122: Interscholastic Athletics and Co-Curricular Activities for Pottstown High School and Pottstown Middle School
2. Policy 122.1: Co-Curricular Awards and Recognition for Co-Curricular Participation

   Dr. Lindley stated the Co-Curricular Committee has been given direction by the Finance Committee to significantly revise Policies 122 and 122.1. The direction is still to bring more equity between athletics and other co-curricular activities and insure the policy is in line with what the community can afford.

NEW BUSINESS

None

INFORMATION

1. PCTV Spotlighting Pottstown School District Program
2. Website Report: May/June 2010
3. Conference Report
4. 4th Marking Period Honor Roll Comparison

5. PSBA Voting Delegate Selection.
   Mrs. Adams reminded the Board that in the past the Board did not send or nominate a delegate. She asked the Board to review the information and notify the Business Office if they were interested in participating.
6. Monthly Meeting Schedule: August 2010
7. Technology Update – May 2010
8. Peak Update: July 2010
   Dr. Sparagana reported that the PEAK program continues to see positive results. They are looking forward to developing a new plan for sustainability and continue to look for additional funders. Dr. Sparagana expressed his hope for potential funders as a result of the national publicity the PEAK Program will receive in the upcoming CNN coverage to air in August.
9. Extension of SPECS for Pre-K Counts Study
   Dr. Sparagana reported on an extended study to follow the progress of former Pre-K Counts children from our district. Dr. Lindley asked the Board to allow the district to prepare a letter of support for this research. He explained that Dr. Bagnato has agreed to provide staff development and to share the research with the staff. The Board agreed to send a letter of support.
10. MOU/Economic Development
    Dr. Lindley provided an update on the first meeting of PAID. The PAID Board of Directors will be drafting a job description for the Executive Director and the attorney's will review the bi-laws and articles of development.
11. EIT Tax Audit
    Mrs. Adams reported that H.A.Berkheimer, Inc., who collects our Earned Income Tax and Per Capita Tax, received a clean audit.
12. State Budget Update – Mrs. Adams
    Mrs. Adams reported on the impact that the state budget will have on the school district's 2010-2011 budget. She stated the school district will see a definite $333,000 reduction in funding. An additional $320,000 reduction is possible as a result of a fin bill being proposed asking PSERS to lower the contribution rate. The school district has been considering various options but needs to develop a plan on how to proceed.

    Mr. Wausnock, as Chairman of the Finance Committee, asked the Superintendent to work with the administration to bring the Finance Committee two recommendations: 1) a budget reduction of $333,000 and 2) a second recommendation to reduce the budget with an additional $320,000 to deal with the potential loss of retirement funding, equaling a total reduction of $653,000.

FEDERATION REMARKS

Mrs.Vollmuth thanked the administration for using multiple methods of communication to let ES teachers know of the new Core-Reading In Service.

ROUND TABLE

Mr. White – no comment.

Mr. Hylton – no comment.

Mrs. Wilson – no comment.

Ms. Harris – no comment

Mrs. Pargeon voiced her wish that the Pottstown School District were like other school districts that have money. She is not in favor of taking away enrichment and athletic programs from the students.

Mr. Hartman announced there would not be a Co-Curricular meeting this month. He congratulated Dr. Lindley on his first meeting.

Mrs. Weand pledged she would not allow the budget deficits to effect the students' education.

Mr. Wausnock – no comment.

Dr. Sparagana indicated there are 325 participants in the 21st Century Program: 85 in Elementary, 200 in Middle School and 40 at the High School. He thanked the Board for their support and stated his belief that we have a tremendous team in place.

Mr. Kalis – no comment.

Dr. Lindley wished Mr. Armato a speedy recovery from his recent surgery. He was impressed with the number of Elementary teachers who volunteered to attend the staff development; their efforts speak well of our staff.

Mr. Huss urged everyone to contact their senators to encourage them to vote for budget funding to help support our children.

ADJOURNMENT

It was moved by Mr. Hartman and seconded by Mrs. Pargeon that the Board adjourns. Motion carried. The meeting adjourned at 9:01 p.m.

Linda S. Adams
Board Secretary